

# Got a question for HR? With Neocase, your employees already have the answer

Looking for a user-friendly intelligent tool to make your HR services more accessible ?

Pre-hiring, employment contract generation—your HR processes are still manual, time-consuming, and costly ?

Your document management system is not GDPR-compliant, your documents aren't centralized, and searching for them is time-consuming ?



**Neocase HR Ready leverages 15 years of HR digitalization experience to offer you the best of the Neocase solution.**



Collaborative HR request management platform assisted by Virtual Agents



HR Portal and Mobile App for your employees, managers, and future employees

**Security :**



15 pre-configured HR processes, ready to be customized



Electronic signature



ISO  
27001



Electronic HR document management (up to 50 document types)



Employee documents vault



RGPD  
compliant



Knowledge base, ready to be customized



Integration with two third-party applications of your HRIS



Standard dashboards and reporting

**Associated Services**

Customization, Training, and Support

**They choose us :**





## Respond to employee requests in record time !

With the Neocase multichannel platform, employees receive fast, personalized responses up to 80% of requests can be handled instantly, thanks to a powerful AI-driven knowledge base and advanced natural language processing. For the remaining 20%, your HR teams rely on a collaborative platform designed to save time: smart routing directs each request to the right HR agent, AI-assisted response tools simplify communication, and instant translation removes language barriers. Integrated analytics and performance dashboards support continuous improvement in service quality and operational efficiency.

## Go all-in on self-service with the app or portal

From their online portal or mobile app, your employees can access all key HR services, including:

- Submitting a sick leave notice or travel justification
- Requesting certificates
- Asking for salary advances or submitting general requests
- Updating personal information
- Signing contracts, amendments, or end-of-contract documents

Your priority processes whether they include validation workflows or not come pre-configured, while remaining flexible and highly customizable.

## Deliver an outstanding employee experience starting before day one

Found the perfect hire?

Make the arrival seamless by digitizing the key steps of preboarding. The online portal and mobile app provide all the essential information to answer all the questions, enable electronic signature of the employment contract, facilitate the submission of administrative documents, and allow you to create the new employee directly in your HR system.

## Simple, secure, and controlled HR document management

Employment contracts, amendments, transport certificates, official documents, permits, and authorizations—all your employee HR documents can be generated, collected, imported, or securely stored within the platform. By fully complying with GDPR requirements (including access controls, confidentiality, data retention, and deletion policies), the solution ensures secure document management and reduces legal risks. AI-powered recognition, including handwritten documents, helps you save valuable time through automated processing.

## One platform for all your HR services

For greater simplicity, Neocase integrates seamlessly with all your HRIS applications. Whether it's payroll variables, time management, or employee journey tracking, you can ensure smooth data flow between systems for optimal HR operations management.

## A scalable solution

Neocase HR Ready is your first step toward optimizing HR services and enhancing the employee experience. Designed with future needs in mind, it is easily scalable to support your company's growth. With advanced integration into your HRIS, customizable process design, and the ability to expand across new entities, our modular solution helps you stay ahead of tomorrow's challenges.

## ABOUT US

Neocase offers a unique and intelligent collaborative HR platform designed to support mid-sized and large enterprises in their digital transformation.

Secure and streamline the management of your documents, requests, processes, and key employee lifecycle moments with best-in-class automation practices, the power of artificial intelligence, and our strong integration capabilities.

Our comprehensive and modular solution includes collaborative case management, simple and flexible process digitalization, and GDPR-compliant document management. Preconfigured and cus-

tomizable workflows such as the employee journey (including onboarding) enable a fast and easy implementation of the solution.

With Neocase, HR teams can deliver operational excellence that enhances the employee experience and satisfaction while reducing costs and minimizing the risk of errors.

With 15 years of experience, Neocase now manages the HR departments of more than 150 of the world's leading companies, serving more than 6 million employees worldwide.