Digitize and improve the employee journey

> Your future hires don't show up on the first day.

> Your new employees resign the first few months after their arrival.

> Resigners do not recommend your company.

Employee Journey digitizes the various key moments in the company's journey:

The **Preboarding** triggered during the validation of a recruitment allows the future employee to prepare his arrival in the company by providing him with information about his position and the company. With this process, the company can manage the contract of employment, sign it and order the employee's equipment.

The **Onboarding** process organizes the first weeks of the new employee at the administrative level, human, social and cultural.

Crossboarding manages the different mobilities (horizontal, vertical or geographical).

Reboarding accompanies the return after a long absence (maternity/parental, sabbatical, etc.) and the **Offboarding** process makes it possible to care for his employer brand until the departure of employees.

Neocase Employee Journey includes following modules:

BPA Module
With 5 preconfigured processus (from preboarding to offboarding) and 2 standard process.

Advanced document generation

Electronic signature

Portal Module

Case Management Module (for preboarding use)

Knowledge Base Module

Analytics Module

Standard Reports & Dashboards Module

Connect Module
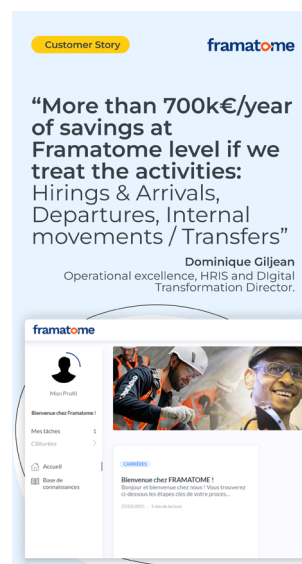
Key benefits:

With our 100% flexible pre-configured solution, customize:

- The employee paths by business line, institution, etc.

- Tasks and steps of each process.

- Employee's interactions.

- The design and content of the platform.

- Data updates with the HRIS.

- Dashboard to monitor the steps of employee onboarding.

Associated services:
Personalization, Training and Support.

Learn more about our solutions:

Customer Story · framatome

"More than 700k€/year of savings at Framatome level if we treat the activities: Hirings & Arrivals, Departures, Internal movements / Transfers"

Dominique Giljean
Operational excellence, HRIS and Digital Transformation Director.

Secure the arrival of the employee with Preboarding and Onboarding processes

The "Future Hires" portal allows your future employees to:
- consult all company information (values, access, dress code, day 1 program, etc.),
- ask questions,
- transmit documents ,
- prepare the employment contract and sign it,
- choose their IT equipment.

Onboarding organizes the first days of the employee's arrival, from visits of the premises to the trainings. A sponsor and/or a mentor are proposed. Satisfaction is measured regularly to avoid early departures.
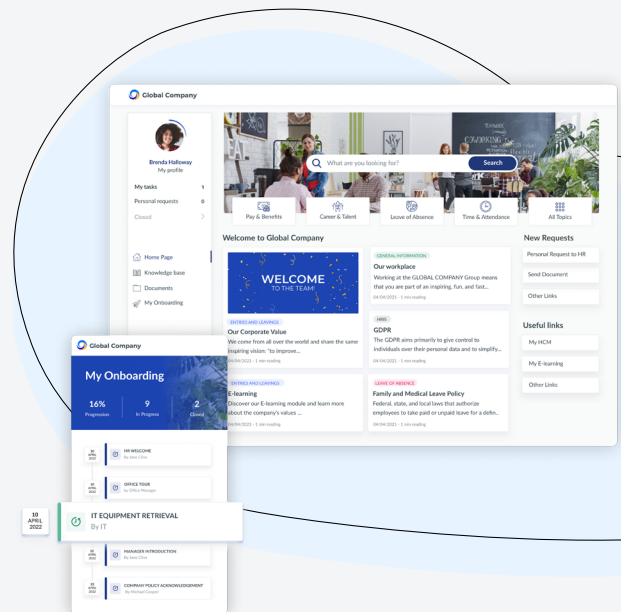
Retain talents

Provide the same support during the evolutions of your employees as when they arrive. With the digitalized **Crossboarding** process, organize the mobilities: horizontal, vertical and geographical. **Reboarding** accompanies you in the reintegration of your employees after long absences, in complete serenity.

Make your former employees ambassadors

The **Offboarding** allows to leave a last good impression with a well organized departure both at the administrative and human level. The former employee will want to recommend the company or even reintegrate it in the future.

Optimize HR performance

- Reduce errors and meet deadlines by digitizing the employee journey.
- Automate administrative tasks (employment contracts, endorsements).
- Reduce unnecessary interactions with employees with a self-serve portal.

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ABOUT

Neocase provides Neocase HR, an innovative cloud-based HR Service Delivery solution for mid-sized companies and large groups with or without a shared services center. Neocase HR allows HR Teams to digitize their HR services.

The solution contains 3 main modules : Employee Relationship Management (ERM) with collaborative Case Management & Intelligent knowledge base, BPM a simple and flexible no code tool to digitize HR Processes, and EDM a RGPD-compliant Employee Document Management module. The solution includes pre-delivered processes able to be personalized such as the Employee Journey (from preboarding to offboarding), Employee Relations. With Neocase, HR can deliver operational excellence that improves employee experience and satisfaction while reducing costs and the risk of error.

With 15 years of experience, Neocase currently manages HR departments for more than 150 of the world's largest companies, serving over 6 million employees worldwide.