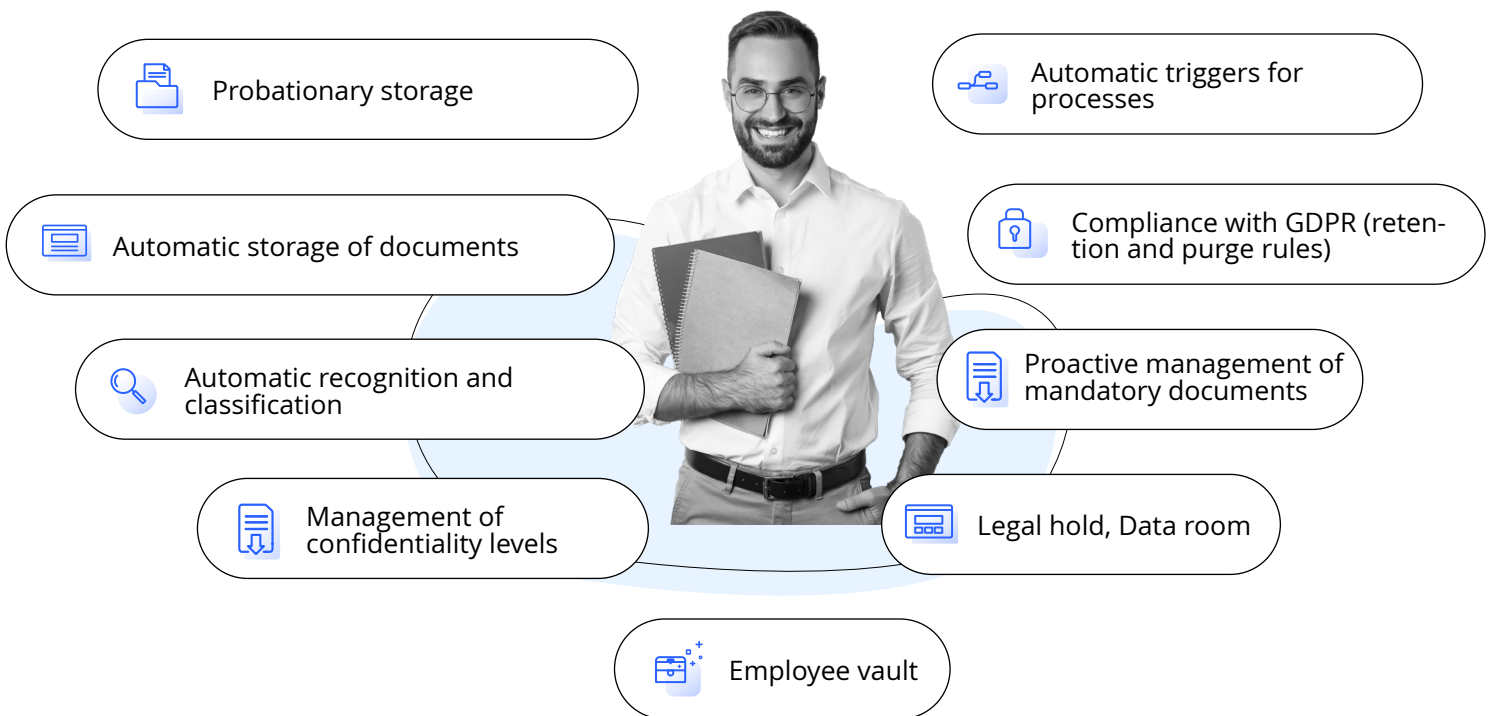


# Centralized storage of employee HR documentation, secure and easy access



## Key Features



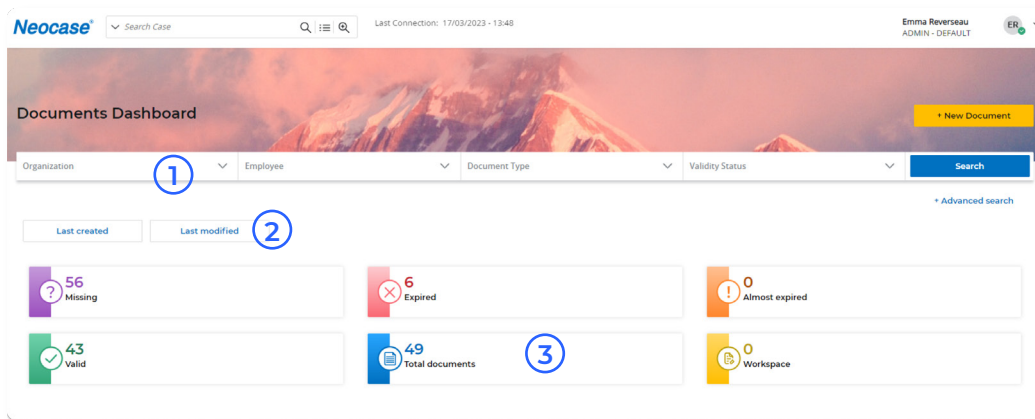
## Benefits

- 1 **Reduced costs** (by saving storage space, document management such as searching)
- 2 **Reduced environmental impact**
- 3 **Improved HR performance**
- 4 **Improved legal compliance**
- 5 **Secure access to documentation** through fine-grained permissions management
- 6 **Improved employee and manager experience** through simple, single and secure access to HR documents
- 7 **Integration** with your HRIS

## Fall2023 Version Innovations

- **Intelligent classification**  
Auto-classification of documents by AI
- **Automatically triggers a document renewal process** when an expiry date approaches
- **Temporary workspace** to manage mass imported documents

## Employee Documents Dashboard



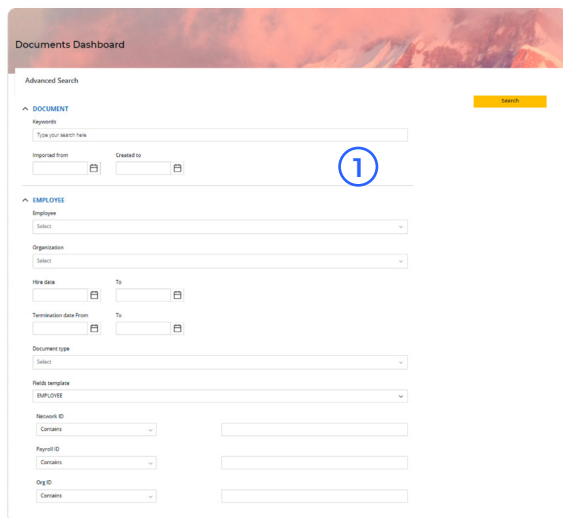
## Employee Document Dashboard

1. Advanced search filters
2. Quick search
3. Global view of documents by status

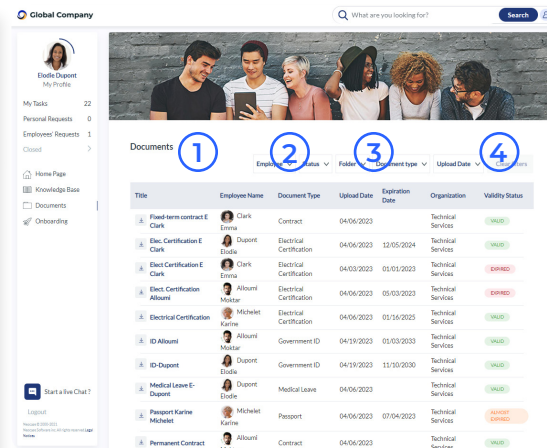
## Advanced research of documents

1. Type of filters:
  - \* Name of the document
  - \* Creation date
  - \* Organisation
  - \* Name of the employee
  - \* Hiring or departure date
  - \* Type of document

## Advanced research of documents



## Manager Portal



## Manager portal

1. List of documents from his team
2. Type of documents
3. Issue and expiry dates
4. Status of the document



## About us

Neocase offers Neocase HR, an innovative HR Service cloud solution delivery solution for SMEs and large groups, whether or not they have a shared services centre or not.

Neocase HR allows Human Resources to digitize their service offer with a collaborative case management, a simple and flexible (no code) digitization of processes and a management of documentation respecting the GDPR. Pre-delivered and customizable processes such as the employee

journey (including onboarding) allow for a quick and easy implementation of the solution. With Neocase, HR can deliver operational excellence that improves employee experience and satisfaction while reducing costs and risk of error.

With 15 years of experience, Neocase now manages the HR departments of more than 150 of the world's leading companies, serving more than 6 million employees worldwide.