



## Key Figures

10 000

Employees

56

Nationalities

10

Territories with local HRD and HR

## Scope

1

Shared Service Center

### ADP integration

Daily employee feedback from ADP AM

### Neocase's Functionalities

Employee Relation Management (Ticketing)  
Employee Document Management  
(Electronic signature and electronic vault)

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## Requirements

Cerba HealthCare, a significant presence in medical diagnostics for over 50 years, implemented Neocase to **facilitate communication between its internal clients** (local HR teams and employees) **and the Payroll SSC** initially, followed by integration with other central HR departments. The solution is designed to:

- **Manage employment contracts**, amendments, and necessary documents for a new employee's file and their entire career with the Group.
- Implement **electronic signatures** for specific documents.
- Provide a **storage space** that complies with **relevant regulations**.



Jacques Coffinière, HRIS Development Manager, Groupe Cerba

*"Neocase is the cornerstone of our transactions and access to HR information. It is an essential tool that will greatly contribute to the modernization of our HR processes."*

## Results

**Time savings** in employment contract signing.

**Increased efficiency through Neocase integrated with DocuSign**, allowing contracts to be sent at any time for successive signatures by relevant parties.

**Automatic creation** of a digital file for each new employment contract signed in **RGPD compliance**. HR managers can file all employee documents manually or automatically if generated from Neocase.

**Ticketing tools** facilitate communication between territories and the Payroll SSC, handling over 15,000 tickets in less than 6 months.



- Neocase serves as the exclusive portal for exchanging employee information (General Administration and Payroll) between French territories and the Payroll SSC, **ensuring the timely and quality delivery of 10,000 monthly payrolls.**
- **Integrated with ADP**, Neocase receives updates with administrative management information, supplying the necessary data for opening employee requests and **ensuring effective distribution** to the relevant departments.
- The **Electronic Employee Documentation Management solution** has been implemented to **centralize, secure, and guarantee regulatory compliance** for HR documents related to employees.

